

Privacy Notice – Conference, Meeting and Corporate Event Attendees

This privacy notice tells you about the information we collect and process from people registering, or expressing an interest in registering, for World Sailing conferences, meetings and corporate events.

In collecting this information, we are acting as a data controller and, by law, we are required to provide you with information about us, about why and how we use your data, and about the rights you have over your data.

Who are we?

We are World Sailing (UK) Limited. Our address is 20 Eastbourne Terrace, Paddington, London, W2 6LG, United Kingdom. You can contact us by post at the above address, by email to office@sailing.org or by telephone on +44 (0)20 3940 4888.

We are not required to have a data protection officer, so any enquiries about our use of your personal data should be addressed to the contact details above.

We may also appoint third parties to act as data processors

What personal data do we collect?

When you register to attend, or express your interest in attending, a World Sailing conference, meeting or corporate event, we may collect:

- Name
- Email address
- Gender
- Nationality
- Country of residence
- Date of birth
- Mobile phone number
- Emergency contact name and phone number
- MNA
- Which organisation you represent
- Job title
- Travel dates
- Accommodation type
- Number of guests accompanying you
- Dietary requirements
- Any reasonable adjustments (special assistance) you inform us you require
- Photograph (for AGM delegates only)

Why do we collect this information?

We collect this information in order to process your registration for the conference or event and, if you are attending the Annual General Meeting, ensure you are an authorised representative.

What do we do with your information?

Your information is stored in our database which is only accessible by our staff. The database is run and maintained on our behalf by Wiz-Team Sarl (a Swiss based company).

We share limited parts of the information with our partner event organisers but only if it is necessary for them to know that particular information. We may also share anonymised data to a company we contract to prepare economic impact statements in respect of our events.

We will not use the information to make any automated decisions that might affect you.

The above uses of information may involve the transfer of your personal data outside of the European Union. Where this occurs, the data will be transferred in a secure and encrypted state.

How long do we keep your information for?

We keep your information for 2 years after each event, or until you request that we delete it.

If you wish us to delete the information, please contact us.

Your rights over your information

By law, you can ask us what information we hold about you, and you can ask us to correct it if it is inaccurate. You can also ask for it to be erased and you can ask for us to give you a copy of the information.

If we are processing your information based on your consent for us to do so, you can ask us to stop using your information by withdrawing your consent. You can do this by emailing, writing or telephoning us using the contact details above.

Your right to complain

If you have a complaint about our use of your information, you can contact the Information Commissioner's Office via their website at www.ico.org/concerns or write to them at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF